

Needham Youth Services supports youth in identifying employment opportunities. We do not screen businesses nor youth seeking employment. Youth who wish to utilize the below listing shall indemnify and hold the Town of Needham harmless and release the town from any and all liability, claims, suits, losses, causes of action, or damage arising or occurring out of being hired for a position.

# Needham Youth Services

## Job Posting 04/27/15

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### **Job Posting: Goldfish Swim School**

**Date:** 4.15.2015

**Job Title:** Swim Instructor/Lifeguard

**Hourly Pay:** \$12-\$16

**Age Requirements:** 16

**Job Hours:** Mon-3;30-7;30 p.m. Tues./Wed-9 a.m.-1 p.m. 4 p.m. -7:30 p.m. Thur.12 p.m.-4 p.m. Fri-9 a.m.-1 p.m. & 3;30 p.m.-8 p.m. Sat. 9 a.m.-1p.m. Sun 10 a.m. -1 p.m.

**Company Name:** Goldfish Swim School-Needham

**Company Address:** 45 Fourth Ave. Needham, MA 02494

**Company Website:** [www.goldfishswimschool.com](http://www.goldfishswimschool.com)

**Contact Person:** Martha Tierney and Sarah Kepic

**Number:** 781-881-2108

**Email:** [needhamjobs@goldfishss.com](mailto:needhamjobs@goldfishss.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

We are a learn-to-swim facility for infants and toddlers. We love our job and we love our students. Everyone here has a huge passion for kids, and doesn't mind getting a little silly either. We wear flip-flops all year long, work in a tropical environment, and love to swim. We are currently hiring for part-time swim instructors, lifeguards and front desk staff. And don't worry... we give you plenty of paid training to become the most successful instructor you can, we don't expect you to know this out of the gate. If this sounds like something you're interested in let me know and we would love to speak with you. We can be reached at 781-881-2108 or [needhamjobs@goldfishss.com](mailto:needhamjobs@goldfishss.com)

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## **Job Posting: TJX Companies**

**Date:** 4.20.15

**Company Name:** TJX Companies

**Job Title:** Varied Positions

**Hourly Pay:** Minimum wage

**Job Hours:** Part-Time & Full-Time

**Age Requirements:**

**Company Address:** Varied Locations

**Company Website:** [www.tjxjobs.com](http://www.tjxjobs.com)

**Contact Person:**

**Number:** 1-866-831-0865

**Email:** [Workforce.Service@ey.com](mailto:Workforce.Service@ey.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Qualifications:

- Ability to work a flexible schedule, including nights and weekends
- Professional appearance
- Solid customer service skills and experience
- Excellent verbal and written skills
- Ability to make timely decisions under challenging circumstances
- Strong organizational skills, attention to detail
- Leadership, takes ownership, can direct others
- Self-motivated, works quickly and efficiently on multiple tasks
- Responsible, dependable and honest

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## **Job Posting: Avante Hair Salon**

**Date:** 3/28/2015

**Job Title:** Salon Receptionist

**Hourly Pay:** Between \$12-\$14/hour

**Age Requirements:** 17 and older

**Job Hours:** Part Time

**Company Name:** Avante Hair Salon

**Company Address:** 43 Chapel Street, Needham MA

**Company Website:** Avantehairsalon.com

**Contact Person:** Lisa Maloney or Kellie M at Front Desk

**Number:** 781-444-4999

**Email:** Avantehairsalon@gmail.com

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Busy hair salon seeking an energetic, self-motivated individual to join our team!  
Duties include answering phones, greeting clients, laundry, sweeping and general up-keep of the front desk.

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## **Job Posting: Jewish Community Center**

**Date:** March 26, 2015

**Job Title:** Food Service Staff

**Hourly Pay:** \$12

**Age Requirements:** 17 years or older

**Job Hours:** Up to 40 hrs/week

**Company Name:** Jewish CommunityCenters of Greater Boston

**Company Address:** 333 Nahanton Street, Newton, MA 02459

**Company Website:** <http://www.bostonjcc.org>

**Contact Person:** Randi Federman

**Number:** 617-558-6510

**Email:** [kosherfoodservice@jccgb.org](mailto:kosherfoodservice@jccgb.org)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

The JCC is looking to hire hardworking reliable summer seasonal hourly help in our kosher food service department in Newton. We will be running the Outdoor Pool Snack Shack and preparing café and camp lunches during the period from May through August. Perfect for high school and college students.

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## **Job Posting: Jewish Community Center**

**Date:** 4/2/15

**Job Title:** Lifeguard

**Hourly Pay:** \$9.00 per hr and up depending on experience

**Age Requirements:** 15 years of age and up

**Job Hours:** Hours of operation could be anywhere from 9am – 10pm

**Company Name:** Jewish Community Center

**Company Address:** 333 Nahanton St, Newton MA 02459

**Company Website:** <http://www.bostonjcc.org/Home.aspx>

**Contact Person:** Julee Sheehan

**Number:** 617 558 6442

**Email:** JSheehan@jccgb.org

Brief Description of the job duties and qualifications needed (1-2 sentences):

Lifeguards are responsible to enforce safety rules and provide appropriate supervision for the pool area, and ensure a safe environment in and around the pool area. Lifeguard candidates **MUST HAVE CURRENT** certifications in American Red Cross Lifeguard Training, American Red Cross CPR for the Professional Rescuer, First Aid, and AED.

### **LIFEGUARD RESPONSIBILITIES:**

- Ensure safety in and around the pool area at all times
- Anticipate hazardous conditions and take precautionary measures
- Render first aid and CPR within the scope of employee's certifications
- Maintain pool area so that area is kept clean and safe at all times
- Create a warm and welcoming environment for all members
- Attend training or staff meetings as scheduled
- Maintain appropriate certifications
- Understand safety and emergency preparedness procedures for the JCC

This is an hourly, part-time position. Daytime, weekend and evening hours will be required.

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## **Job Posting: Jewish Community Center**

**Date:** 4/2/2015

**Job Title:** Swim Class Supervisor

**Hourly Pay:** \$9 per hour

**Age Requirements:** 15 yrs old and up

**Job Hours:** Hours of operation: Monday, Wednesday and Friday 1pm-6pm, Tuesday and Thursday 9am-6pm, and Saturday and Sunday 9am-4pm. Shifts vary.

**Company Name:** Jewish Community Center in Newton

**Company Address:** 333 Nahanton St, Newton, MA 02459

**Company Website:** <http://bostonjcc.org/Home.aspx>

**Contact Person:** Julee Sheehan

**Number:** 617 558 6442

**Email:** [jsheehan@jccgb.org](mailto:jsheehan@jccgb.org)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

### **Swim Lesson Class Supervisor (Newton)**

The class supervisor serves as a member of the agency Fitness Staff with responsibilities, which, at times, extend beyond the limits of his/her specialized functions. He/she works within the framework of the total agency and the objectives to which his/her program is related. He/she gives specific attention to the aquatics department and the safety of the total membership.

The Class Supervisor is responsible for maintaining the highest degree of customer service and organization for all patrons using the pool for our swim program. The class supervisor must play an active role in assisting the parents and be comfortable introducing a new parent who has an evaluation and explaining the program. Class supervisors take students to their instructors, show them to the locker room, have parents fill out registration forms, and communicate with the office staff on a continuous basis.

### **Duties and Responsibilities**

- Initiating warm and friendly welcome to all clients entering the pool facility. Remember that you may be the first and last person with whom the parents interact with when they enter the pool. Please be helpful, considerate and try to work out any issues.
  - Accountability for the physical appearance and overall organization of the pool, including station set-up, aquatics equipment, deck furniture, and station breakdown
- For more Duties and Responsibilities please call....

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## **Job Posting: Jewish Community Center**

**Date:** 4/1/2015

**Job Title:** Swim lessons instructor

**Hourly Pay:** \$14 per hr and up depending on experience

**Age Requirements:** 15yrs and up

**Job Hours:** Part-time positions. Swim lessons are run Mon-Fri 9am-6pm and Sat and Sun 9am- 4pm

**Company Name:** Jewish Community Center in Newton

**Company Address:** 333 Nahanton St, Newton, MA 02459

**Company Website:** <http://www.bostonjcc.org/Home.aspx>

**Contact Person:** Korinn Lubarsky

**Number:** 617 558 6469

**Email:** klubarsky@jccgb.org

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

### **Swim Instructors (Newton)**

The Aquatics Department of the Jewish Community Center in Newton has immediate openings for Swim Instructors. Swim Instructors teach swim classes for babies, children and adults using the SwimRight® Method which is a part of the Lenny Krayzelburg Swim Academy that was adopted this fall at the JCC. Swim Instructors should have experience teaching swim lessons and enjoy working with children. Swim Instructors are mostly needed for afterschool and weekend hours.

The Lenny Krayzelburg Swim Academy (LKSA) is a unique aquatics education program organized around swimming foundations and designed with an emphasis on safety. From the age of three months, children (and adults) can start at any time--and learn and progress at their own pace! Students are taught the SwimRight® method, which focuses on correct body positioning and proper alignment from the early stages of lessons. Progress is captured in personal swimming journals complete with fun exercises and lots of positive reinforcement! As swimmers advance, they participate in safety tests to confirm their proficiency, enabling them to move ahead with a sense of accomplishment and pride.

To become an instructor, there is a 40 hour training that must be taken. The 40 hours is a mixture of watching videos, learning about the method and program, co-teaching, teaching on your own and a test at the end. The cost of the program is \$200 and you will earn that back if you work for us for 6 months consecutively.

Please reply to the post with your resume if you are interested in the position.

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## **Job Posting: The Charles River Center**

**Date:** 3/24/15

**Job Title:** Part time Receptionist position begins in June and continues through the school year

**Hourly Pay:** \$9-10/hr

**Company Name:** The Charles River Center

**Age Requirements:** 16+ reliable transportation required

**Job Hours:** Mon, Wed, Fri 3-5 pm

**Company Address:** 59 E. Militia Heights Drive Needham

**Company Website:** [www.charlesrivercenter.org](http://www.charlesrivercenter.org)

**Contact Person:** HR Recruiter

**Number:** 781-972-1059

**Email:** [recruiter@charlesrivercenter.org](mailto:recruiter@charlesrivercenter.org)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

After school job answering phones and directing applicants to interviews or handing out and collecting applications for employment. Busy human services agency. Reliability a must!!

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## **Job Posting: Computer Whiz**

**Date:** 3/25/15

**Job Title:** Computer Whiz

**Hourly Pay:** \$10.00 p/h

**Age Requirements:** None

**Job Hours:** 2-10 hours per week

**Company Name:** Simply Fancy Co.

**Company Address:** 40 Chestnut Street Needham, MA 02492

**Company Website:** [www.simplyfancyco.com](http://www.simplyfancyco.com)

**Contact Person:** Karen Reiss

**Number:** 781-431-8170

**Email:** [info@simplyfancyco.com](mailto:info@simplyfancyco.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

We have a dress store in Needham Center and we are looking for a person to help us with social media advertising. This is a short term position that would start IMMEDIATELY and end at the end of May. Your responsibilities would include updating our web site with current pictures of dresses that we carry in our store as well as posting pictures on Instagram daily and sending out tweets to help promote our business.

This position can be done at your own home and you can make your own hours.

Call to email us to schedule an interview

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## **Job Posting: Rehal Gardens, Inc.**

**Date:** 3/20/15

**Job Title:** Associate Gardener

**Hourly Pay:** \$11 - \$13 per hour, depending on professional experience

**Age Requirements:** 16+

**Job Hours:** 25-30 per week

**Company Name:** Rehl Gardens, Inc.

**Company Address:** 68 Walnut St, Natick, MA

**Company Website:** [rehlgardens.com](http://rehlgardens.com)

**Contact Person:** Chris

**Number:** 508.653.3511

**Email:** [jobs@rehlgardens.com](mailto:jobs@rehlgardens.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Rehl Gardens, one of MetroWest Boston's leading Fine Gardening companies, is looking for summer help in managing beautiful gardens.

You will work with supervisors and staff to learn all aspects of commercial gardening. Training is provided. The work includes planting, weeding, mulching and pruning. This is a great opportunity to develop references for college admissions and for your future job search. You will also learn important life skills including; teamwork, leadership skills and responsibility.

Access to a vehicle for you to use is required and you must be willing to travel from your home to client's locations in other towns (Wellesley, Weston, Newton) to work. You do not need to travel to our headquarters in Natick or our shop in Holliston every day. Good physical condition and the ability to work in all kinds of weather are also required.

If you are interested in this opportunity please contact Chris Rehl at [jobs@rehlgardens.com](mailto:jobs@rehlgardens.com)

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## **Job Posting: JCC Kaleidoscope Creative Arts & Science Camp**

**Date:** June 29-August 21

**Job Title:** Camp Counselor

**Hourly Pay:** \$1600-\$2200 depending on age and experience

**Age Requirements:** 18 or rising HS senior or older

**Job Hours:** 8:45am-4:10pm M-F

**Company Name:** JCC Kaleidoscope Creative Arts & Science Camp

**Company Address:** 333 Nahanton St., Newton, MA

**Company Website:** [www.bostonjcc.org/kaleidoscope](http://www.bostonjcc.org/kaleidoscope)

**Contact Person:** Betty Lehrman, Camp Director

**Number:** 617 558-6523

**Email:** [kaleidoscope@jccgb.org](mailto:kaleidoscope@jccgb.org)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Counselors work with boys and girls entering grades K-8 and CITs in grades 9-11.

Upper camp counselors also assist with or teach activities including boating, crafts, costuming, theater tech and guitar. Must have experience with and love kids! Send employment application (available at [bostonjcc.org/kaleidoscope](http://bostonjcc.org/kaleidoscope)) and letters of reference to above address.

**Please note that the above represent the job was received by the Youth Services Office over the course of the past week. For additional employment opportunities, please also check postings from prior weeks as jobs listed there may still be open (i.e. not yet filled).**